FOLIO Annual and Board Meeting

Wednesday, July 28, 2021

Embassy Suites, Norman, Ok

Members Present: Wayne Hanway, Karen Neurohr, Angie Lewis, Judy Haught, Carla Garrison, Teresia Harrison, Candace Baird, Sharon Douthitt, Jon Douthitt, Gerry Hendon, Bill Hagen, Cecelia Brown, Sandra Austin, Melinda Howard, Sharon Saulmon

Advisory Members Present: Melody Kellogg

Visitors: Robyn Burris, Nancy Littlejohn, Peggy Cook, Debbie Collins

President Wayne Hanway called the meeting to order at 1:45 p.m.

Minutes of April 30, 2021 Board Meeting: Judy Haught emailed the minutes to board members prior to the meeting. Gerry Hendon moved to approve the minutes. Jon Douthitt seconded the motion. The minutes were approved.

Annual Treasurer's Report and Proposed 2022 Budget: Candace Baird reported that FOLIO had fewer expenses for the 2021 fiscal year. There were no Friends of Libraries Week awards, and annual meeting expenses were less than the previous year. The General Fund checkbook balance as of June 30, 2021, was $19,740.08. The Endowment balance as of May 31, 2021, was $147,191.80. Carla Garrison moved to accept the Treasurer's Report. Karen Neurohr seconded the motion. The report was approved.

The proposed budget for 2022 is similar to last year's budget. There should be increased distribution from the endowment. There will be additional expenses for the Annual Meeting and expenses for the retreat in October. Also, postage has increased. Sharon Saulmon made a motion to accept to accept the proposed 2022 budget. Jon Douthitt seconded the motion. The budget was approved.

President's Annual Report: President Wayne Hanway emailed his report prior to the meeting. In his report, he gave highlights of the July 2020 online conference and of the online town hall meeting entitled "Friends of Libraries in a Pandemic World held on October d20 2020. He reiterated the success of the endowment which has grown to over $147,000. He thanked ODL Director Melody Kellogg, Library Development Specialist Cathy Van Hoy, and Karen Neurohr of Oklahoma State University for providing Zoom links for FOLIO's Board meetings. The report also reminded board members of the retreat at St. Crispin's Camp and Conference Center October 15-16. The report closed with President Hanway's expression of appreciation to Immediate Past President Sharon Saulmon and the other board members for their assistance during the past year.

Roll Call of Friends Groups and Highlights of Activities: Carla Garrison of Elk City Friends reported that the group continues to supply Bundles for Babies to Great Plains Regional Medical Center. Each bundle consists of a handmade bag, a book for an infant, information on reading to infants, and promotion for the Elk City Carnegie Library. The Elk City Friends also participated in Operation Summer Reads this year by donating books to the children attending summer school. Friends also volunteered to fill craft bags for the summer reading program at the library.

Candace Baird reported that the Peggy Helmerich Library Friends did not have a book sale last year but plan an outdoor sale in late October. The Friends met once outside and once at a member's house during the past year. They have proposed offering grants to branch library locations.

Sharon Douthitt of the Friends of Will Rogers Library in Claremore had their first indoor meeting since the pandemic last spring. They were not able to have a book sale last year but are planning a lobby sale half a day for a week; members will be masked. They also sell books on Ebay. A membership meeting is tentatively planned for September.

Bill Hagen reported the Friends of the Shawnee Library had a Zoom meeting in March 2021. He began a newsletter from which the Friends received $800 in renewed membership dues and signed up seventeen new members. They had a one-day porch book sale. They had an in-person meeting in July and plan to have a three-day fall book sale. All books left at the end of the sale will be free to teachers.

Teresia Harrison of the Stratford Friends of the Library reported seventeen new members. The members are reliable volunteers and helped with the summer food program. They need to have a book sale.

The Friends of the Metropolitan Library System reported on their Amazon book sales. They also plan to have a buy-the-box book sale in September. They opened up more storage for donations in July as the Amazon sales are limited by storage capacity. The Friends may participate in a town hall meeting to explain the process of Amazon sales.

Nancy Littlejohn of Norman reported that the Norman Friends group also sells books on Amazon.

Karen Neurohr reported that the Friends of the Stillwater Library will have a book sale in September at the Expo Center.

Robyn Burris of the Eufaula Friends reported that the Eufaula Library sponsored a StoryWalk.

Angie Lewis of the Chickasha Friends reported that the group helped with the summer food program. The Friends also held a luncheon for volunteers and used it as an opportunity to recruit members.

Sharon Saulmon reported that the Friends of the Southwest Oklahoma City Library have an ongoing book and bag sale. They sponsored a family movie night and sold $1,000 in books.

Endowment: Gerry Hendon said the next endowment fundraiser is scheduled for October. She hopes to receive the final approval for the endowment grant from the Kirkpatrick Family Foundation in August.

Legislative: ODL Director Melody Kellogg emailed the Legislative report prior to the meeting. She summarized the following bills and interim studies.

Senate Bill 0265 provides tax exemption on sales to city-county libraries. The Governor signed the bill.

House Bill 2928 requires all broadband service providers to provide coverage maps. The Governor signed the bill.

House Bill 1124 creates the State Broadband Deployment Grant Program. The Governor signed the bill.

House Bill 2090 relates to the Rural Broadband Expansion Council by adding members and modifying qualifications. The Governor vetoed the bill.

House Bill 1146 is the Civil Service and Human Capital Modernization Act which requires the Human Capital Management Division of the Office of Management and Enterprise Services to administer all state employee positions (with some exceptions).The governor signed the bill.

Senate Bill 282 amends the State Government Reduction-in-Force Severance Act. The Governor signed the bill.

Senate Bill 282 addresses the annual leave accrued and expired during emergency declaration. The Governor signed the bill.

Senate Bill 333 addresses compensatory time accrued and expired during and emergency declaration. The Governor signed the bill.

Senate Bill 650 changes the flexible benefit allowance a state employee receives. The Governor signed the bill.

House Bill 1876 amended the Oklahoma Open Records Act by exempting some personal public employee information from public inspection or disclosure. The Governor signed the bill.

Senate Bill 428 requires the Director of the Office of Management and Enterprise Services to initiate a request for proposal for the rationalization and determination of which state applications and databases can be immediately transferred to a cloud-based date storage platform. The Governor signed the bill.

House Bill 2088 would create the State Government Transparency in Billing Act. The Governor vetoed the bill.

Constitutional Ethics Rule Change 2021-02 makes the following changes:

- adds a new category of gift to lobbyist Rule 5 for books and informational materials
- applies to lobbyists, legislative liaisons, and lobbyist principals
- does not count against the $500 overall aggregate limit of gifts
- requires this category to be reported

Senate Interim Study IS-2021-07 is a study to ensure state use is working as designed.

Senate Interim Study IS-2021-46 is a study a study to determine what is preventing Oklahomans from returning to the workforce after the pandemic.

IS-2021-48 is a study on equality issues relating to racial discrimination and bias.

IS-2021-51 is a study on teaching certification scholarship program directing priority status for ESL teacher candidates.

IS-2021-59 is a study on post Covid effects on learning outcomes and possible solutions.

IS-2021-69 is a study on graduation rates, attendance rates, school achievement, and student success, comparing public, charter, online, and private schools.

House Interim Study IS-21-032 (proposed) is a study on school connectivity issues.

Director Kellogg went on to report that there has been no movement on the Build America's Libraries Act. It might be attached to the infrastructure bill in Congress.

Oklahoma is receiving $2.9 million from the American Rescue Act. $1.4 million will be set aside for digital inclusion.

ODL has a large number of books to donate but has no one to take them.

New ODL staff members are Jackie Kropp, who will be Director of Library Development, and Tara McClew, (not sure of spelling) who will be the LSAT coordinator.

Literary Landmarks: Judy Haught reported that she had been to Red Cloud, NE, the site of the Willa Cather Literary Landmark. The plaque was missing, and upon emailing the Willa Cather Foundation archivist, she discovered that the plaque was in storage awaiting re-installation with a different mounting. Bill Hagen reported that Tony Hillerman's daughter, author Anne Hillerman, has agreed to participate in the Tony Hillerman Literary Landmark dedication in May 2022. Karen Neurohr reported that the Mel Tolson Literary Landmark dedication is tentatively set for February 2022 at Langston University. Jon Douthitt expressed interest in pursuing a Literary Landmark for Rennard Strickland. Judy brought up the possibility of a Literary Landmark

for journalist Vance Henry Trimble. Karen Neurohr noted that as a journalist Trimble might not fit the criteria for a Literary Landmark. Further investigation of that point is needed.

Membership: Gerry Hendon reported that dues letters would be going out soon. FOLIO currently has 126 individual memberships at $20 each, 55 Friends organization memberships at $25 each, and 46 library memberships at $30 each for a total of 227 memberships. Dues paid totaled $4,565.

Newsletter: Sharon Saulmon reminded board members that August 15 is the deadline for newsletter submissions.

Nominations: Sharon Saulmon nominated Eugene Earsom to the Emeritus Board. The nomination was approved. Sharon also nominated Linda Pye to the FOLIO Board. Karen Neurohr made the motion to accept the nomination. Sharon Douthitt seconded the motion. The motion passed.

Outreach Ambassadors:

Northwest: Karen Neurohr will send information to the Friends groups in the Northwest region about National Friends of the Library Week awards.

Northeast: No report.

Southwest: Carla Garrison visited the Cheyenne Library. There has been little activity there due to the pandemic. Judy Haught visited the Sentinel Library. The library director said a large number of children participated in the summer reading activities. The library does not have a Friends group. Judy also visited the Frederick Library. The Friends group there was getting ready to have a book sale. They were not able to have a sale last year.

Southeast: Teresia Harrison reported that the Sulphur Library wants to reorganize the Friends group.

Publicity/Media/Marketing: Sharon Saulmon emailed the Facebook report prior to the meeting. For the period of April 2021 through June 2021, Sharon reported the following statistics:

- Number of posts 370
- Reached 91,366
- Engagements 7,860
- Reactions 2,635
- Comments 57
- Shares 1272

Twenty-four new followers were added this quarter. The most popular post this quarter was during National Library Week: “Every child needs a librarian in their life.”

Web Page: Candace Baird will be adding information about the endowment and updating forms.

Scholarships: Cecilia Brown and the Scholarship Committee submitted a Scholarship Committee Handbook and Timeline and a Handbook designed by the committee for the board's consideration. Sharon Douthitt moved to accept the documents. Sharon Saulmon seconded the motion. The motion passed.

Unfinished Business: No report.

New Business: Sharon Saulmon related that storyteller Valerie Kimble is offering her services to FOLIO for libraries without preschool programs. The target libraries would have Friends groups but no storytelling for preschoolers. They also would have responded to the ODL survey. Candace Baird made a motion to accept Valerie Kimble's offer. Gerry Hendon seconded the motion. The motion passed. Sharon Saulmon and Valerie Kimble were given permission to name the program, which will be named for ease of understanding.

Cecilia Brown and the Scholarship Committee submitted a Scholarship Committee Handbook and Timeline and a Handbook designed by the committee for the board's consideration. Sharon Douthitt moved to accept the documents. Sharon Saulmon seconded the motion. The motion passed unanimously.

Announcements:

- Library Card Sign-Up Month, September
- TeenTober, October
- FOLIO Board Retreat, St. Crispin's (Hwy 9, east of Seminole): Oct15-16
- Friends of Libraries Week, October 17-23
- Best Friends Awards applications due January 2022
- FOLIO annual meeting/OLA annual conference, March 9-11, Tulsa; FOLIO day, March 11
- FOLIO annual meeting program proposals needed by the end of August 2021
- National Library Week, April 3-10, 2022
- National Library Workers Day, April 12, 2022

The meeting adjourned at 2:51 p.m.

Submitted by Judy Haught, secretary