



FRIENDS OF LIBRARIES IN OKLAHOMA

FOLIO

Board Meeting Minutes

Friday, October 28, 2016

Southern Oaks Library, Oklahoma City, OK

Prior to the Board business meeting the following committees met: Finance and Membership, By-laws and Legislative, Marketing, Communications, Website, and Ambassadors.

Karen Neurohr called the Board meeting to order at 12:10 p. m.

Eugene Earsom moved that the minutes of the August 20, 2016 be approved. The motion was seconded and approved.

Gerry Hendon, treasurer reported on financials as of October 27, 2016.

General Fund Balance	\$26,712.97
Schusterman Balance	\$1,032.47
Endowment Distribution	\$3591.00

Sharon Saulmon moved to file the treasurer's report for audit. The motion was seconded and approved.

Karen Neurohr reported that Literary Landmark (Marquis James) booklets were given to Garfield County High Schools.

She reported that letters about National Friends of Libraries were sent out. She suggested that our Best Friends Awards might be changed from Annual luncheon to National Friends Week. Sharon Douthitt, Jane Bryant, Cindy Friedemann and Gerry Hendon were asked to work on this project.

Committee Reports

Archives no report

Awards Best Friends (see above)

Hall of Fame no report

Seed Grants Eugene Earsom reported a request was made from the Chandler- Watts Memorial Library of Stratford for a seed grant to start a Friends Group. The committee moved that \$425 be given to them. The motion was approved. Sharon Douthitt moved that when Schusterman Fund is depleted money from the Endowment distribution be used for seed grants. The motion was seconded and approved.

Scholarships Deadline for application submission is March 31, 2017

By-Laws Changes will be presented at the January 2017 board meeting.

Endowment The committee requested they be allowed to have a fund drive in May 2017.

Since this is consistent with By-Laws (Article IV Section 4:28) no action was needed.

Financial Review-Audit Committee

The Audit Committee concluded that there is no recommendation for change or correction. "The limited audit performed on the financial records of FOLIO accounts accurately reflected the financial transactions of the organization and all records were in order." The report is signed and dated October 27, 2016. Sharon Douthitt moved to accept the report of the Audit Committee. The motion was seconded and approved.

Membership Individuals totaled 79, FOLs 52, Libraries 25.

Newsletter Deadline for articles October 31, 2016.

Nominating no report

Ambassadors oral reports

Smart Investing Bank account established, committee formed.

Web Site Showed new design for Web Site. The committee moved that the new design be accepted. The motion was approved. Eugene Earsom moved to extend Katy Brown's contract for another thirty hours. The motion was seconded and approved.

Sharon Saulmon moved that we elect Tara Williamsen-Berry to the Advisory Board. The motion was seconded and approved.

Sharon Douthitt moved that we elect Candace Baird as Assistant Treasurer. The motion was seconded and approved.

The president, with the consensus of the Board, agreed to distribute electronically the profiles of Board members.

Gerry Hendon moved to rescind her motion made at the annual Board meeting re distribution of minutes. This motion was seconded and approved. In its place it was agreed that minutes should be distributed for additions and corrections 7 days after the meeting. Board members are to respond within a week and corrected minutes sent for publication on the Web Site.

Next meetings

Tuesday January 24, 2017 at 10 a. m. at the Oklahoma Department of Libraries South Conference Room;
OLA Conference April 24-26, 2017 at National Center for Employee Development Conference Center,
Norman, Oklahoma.

The meeting was adjourned at 2:15 p. m.

Jeannine Spencer, Secretary